

# Board Meeting Minutes

October 7<sup>th</sup>, 2021

## **Attendees:**

Cathy Cannon

Tom Platt

Hannah Tomlinson

Bob Gillaspy

Meeting called to order at 4:10 pm

**Call for Officer/Board Member Nominees:** Hannah and Tom sent a last-ditch effort email through mail chimp to Washington State Chapter SRM Members. The Mailchimp account is in the Section's name. Bob owns the email address [pnwsrm@gmail.com](mailto:pnwsrm@gmail.com). Tom tagged WA members in the Mailchimp contact list so that we could email them as a group separate from the rest of the section. Hannah and Tom sent out the email on September 30<sup>th</sup>, 2021. Tom Visser emailed back letting us know that he would run for vice president. Rex let Cathy know that he would participate for SRM but not run for office. We do have a full ballot:

**Tom Platt** is willing to be appointed President to fill the remainder of the term. Cathy Cannon has requested to step down from her position but is staying on until after the SRM Board Meeting on December 2<sup>nd</sup>, 2021. His treasurer appointment ends in December.

**Ken Visser** is willing to run for Vice President

**Hannah Tomlinson** is willing to be appointed to fill the Secretary's position for the remainder of the term. Angela Williams officially resigned.

**Craig Madson** is willing to run for Treasurer.

**Doug Warnock** is willing to run for Director, and Bob will retire again.

**Sandra** will complete her term as the other Director

Tom is willing to snail mail members who requested mail-in ballots. Electronic (Survey Monkey) ballots will be sent to members who requested communication be sent via email. Tom believes that survey monkey is his account or the section's.

Hannah will email Tom with some dates to put together the ballot. Hannah and Tom will shoot for sending out the ballot 30 days before the meeting. Hannah and Tom should shoot for November 2<sup>nd</sup>, 2021 at the latest to send out ballots. The bylaws require us to send out the ballot with a 15-day notice.

Tom moved that that Hannah be appointed Secretary at the end of her vice president term in December. Bob seconded the motion. Motion passed.

Hannah moved to appoint Tom to become president at the end of his treasurer term in December. Tom seconded the motion. Motion passed.

Cathy will work with Mary Jo to use the Parent Society's Zoom account as the platform for the Chapter Board Meeting on December 2<sup>nd</sup> @ 7 pm. Our regularly scheduled Board meeting is on November 11<sup>th</sup>, 2021 We need to create an Annual meeting agenda during our next board meeting. Potential agenda items include: Treasure report, Planning for the Fall Webinar/ In-person meeting, Award Report from Kevin.

Cathy asked if the nominees have submitted a brief bio for context. Tom will remind the nominees to submit one for Washington Member viewing.

Hannah moved to adjourn this meeting at 4:46 pm. Bob seconded the motion.

**Next Board Meeting November 11, 2021 @ 4 pm**

**Annual Chapter Board Meeting December 2<sup>nd</sup>, 2021 @ 7 pm**