

SRM – WA Chapter
Board Meeting – December 9, 2021
WSU Zoom Call - Recorded

Present: Tom Platt, President; Ken Visser, Vice-President; Craig Madsen, Treasurer;
Saundra Morris, Director and Minutes Taker.

4PM Welcome New Directors

Tom graciously welcomed each individual on the new 2022 Board and walked through the information found on the PNW website.

Schedule Future Meetings and Responsibilities

Decisions: Discussion was held and the following decisions were made.

1. Board meetings to be held every other month, on the 1st Thursday at 4PM, beginning in January 2022. Zoom meetings will be held for the time being.

Note: Links to the WSU Zoom Board meetings are found on the PNW Section webpage (<https://pnwsrm.org/officers/washington-chapter>) and Chapter email notices. Anyone interested is welcome to attend.

2. Facilitation/Chair of Board meetings and other chapter events will be shared among the Board and interested membership i.e. create agenda, chair, meeting followup. The goal is to provide skill development and increase chapter member involvement.]

Action: Board members will bring to the next Board meeting their list of meetings they are willing to lead.

<u>2022 Board Meetings</u>	<u>Facilitator/Leader</u>
January 6 th	*To be decided via an email discussion.
March 3 rd	
May 5 th	
July 7 th	
September 1 st	
November 3 rd	

3. Activity/Presentation – Special Membership Events will be held to increase participation in SRM. Brief special events will be held one time each quarter. When possible, utilize WA Chapter YouTube to advertise and save events for future viewing. Collaboration with associated Associations, etc. was of interest to membership at the Annual meeting.

Action: Board members will bring to the next Board meeting their list of potential event ideas as well as which quarter they will facilitate and/or lead.

<u>Special Events</u>	<u>Facilitator/Leader</u>
January – March	
April – June	
July – September	
October – December	

Schedule Future Meetings and Responsibilities Special Events (cont):

Action: Visser will lead out in generating a preliminary list of collaboration ideas. All Board members will bring a list of collaboration ideas to the next Board meeting to help create a working list.

4. Summer Meeting discussion: Craig shared that it looks like it will be an in-person meeting in May, in Pendleton, Oregon in collaboration with Roots of Resilience. The Oregon Chapter is arranging this event.
5. Fall PNW Annual Meeting and Tour discussion: The Washington Chapter is arranging this event. The time, location and program need to be decided. Goal: Program is something not covered in the last 5 years. Liability issues and the use of polls was discussed.

Action: Sandra will speak with the PNW leadership and provide planning information at the next Board meeting.

2022 WA Chapter Board Goal Setting

Discussion: Tom lead the Board in a discussion about developing a vision statement as a bit of a road map for the Board. It will focus on what the WA Chapter should look like as a Chapter and as an integral part of an effective SRM Section.

Action: The Board members will bring to the next Board meeting their individual visions for the WA Chapter and the PNW Section and be prepared to come up with a common vision statement.

General Business Discussions/Decisions

- Google Shared Drive, initially coordinated by Tom, will be used by the Board to have a common working location.
- WA Chapter YouTube use will be encouraged. Tom will find out if Cathy will continue to manage the site or if we need to locate another YouTube manager.
- Adding a skills column on our Chapter membership list will help us coordinate with members to accomplish Chapter activities e.g. ESRI skills, YouTube skills.
- The membership map presented at the Annual meeting in coordination with the membership list can be used to encourage local in person events between membership. Local events can be advertised Chapter wide, to facilitate a broader attendance whenever possible.
- Look to membership for activities they are involved in that they can share, and links to brief presentations from Universities or Associations.

5:10PM Meeting Adjourned